

THORNAGE PARISH COUNCIL

Parish Clerk and RFO : Kerry Harris
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27th August 2025

Dear Councillors

You are summoned to the Parish Council Meeting of Thornage Parish Council on Wednesday 3rd September 2025 at 6.30pm at All Saint's Church, Thornage.

Kerry Harris, Parish Clerk

Agenda

1. Welcome and to consider apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations.
3. To approve minutes of the Annual Parish Council Meeting held on 21st May
4. Matters Arising
5. Open Forum for Public Participation
 - i. Receive reports from NNDC Cllr Brown and NCC Cllr Dalby
 - ii. Receive reports from other organisations (Friends of Thornage, the Church, Thornage Hall)
 - iii. Opportunity for members of the Public to ask questions or raise concerns.
6. To receive an update from the Chairman since the last meeting
7. To receive the Clerk's report
8. Planning Matters
 - i. To receive an update on current planning applications:
 - ii. To Approve the PC response on new Planning Matters
9. Highways Matters
 - i. To consider the offer of Parish Partnership funding and Approve any action
10. To receive an update on Green Spaces in the Parish and Approve any action
11. To receive an update on the Volunteers Group
12. To receive an update on the Village Survey
13. Finance and Governance Matters
 - i. Approve the Cashbook & Payments and note actual spending against budget
 - ii. To note the Local Government pay award of 3.2% backdated to April 2025
 - iii. To Appoint Mrs Di Dann as the Internal Auditor for the 2025 – 26 Financial Year.
 - iv. To Approve the following policies:
Standing Orders, IT
 - v. To Approve Training costs for the Clerk (cost + mileage - 20% of total): SLCC Annual Conference £13.72, NPTS Autumn Seminar £17.94 – Total £31.66
14. To consider the recommendations in the Practitioner's Guide regarding the website and email addresses effective from 1st April 2025 and Approve any action
15. To Approve the publication of the next Newsletter
16. To note any correspondence
 - Holt Police Neighbourhood Meeting
 - NPTS Newsletters
 - NCC Unitary Presentation
 - Resident email on church matters
 - Parish Partnership funding
 - Surveys re access to cash
 - MP S. Aquarone – Summer Tour posters
 - Recycling Centre Survey
 - Removal of Paper Banks
 - J Pearce thanks for grant
 - NNDC Unitary presentation
 - Cllr Dalby report
 - Road closure for water leak
 - Local Plan modification consultation
 - Community Outreach Officers
 - Holt police meeting
17. To set the rota for the Bottle and ~~Paper Banks~~ [July - Cllr Cox, Aug - Cllr Watchorn, Sept - Cllr Moor]
18. Any Other Business/ Items for future agenda (for information only)
19. To confirm the date for the next meeting – 3rd December
20. To close the meeting

Attachments: Minutes (May meeting), Cashbook, Payment List, Policies: Standing Orders, IT, website report